



# GRETEX INDUSTRIES LIMITED

Formerly Known As: GRETEX INDUSTRIES PRIVATE LIMITED

90, Phears Lane, 5<sup>th</sup> Floor, Kolkata-700012

Phone: 033 2236 0083, Mob: 9830025765

Website: www.gretexindustries.com

Email ID: arvind@gretexgroup.com, info@gretexindustries.com

CIN: L17296WB2009PLC136911

**January 21, 2024**

To,  
The Listing Department  
**National Stock Exchange of India Limited**  
Exchange Plaza, Plot No. C/1, G-Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai- 400051

**Scrip Symbol – GRETEX**

**Sub.: Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 for the Quarter ended December 31, 2023**

Dear Sir/ Ma'am,

Pursuant to Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, we are submitting herewith the Reconciliation of Share Capital Audit Report of the Company for the quarter ended December 31, 2023, issued by M/s Chetna Gupta & Associates.

This is for your information and records.

Thanking you,

Yours faithfully,

**For Gretex Industries Limited**

ARVIND  
HARLALKA

Digitally signed by  
ARVIND HARLALKA  
Date: 2024.01.29  
13:29:36 +05'30'

**Arvind Harlalka**  
**Director**  
**DIN: 00494136**

---

**BRANCH:** 19B, B.B Ganguly Street, 2nd Floor, Kolkata - 700 012

**BRANCH:** Lachit Nagar, S. R. B Road, Guwahati, Assam— 781007

**Branch:** Office No. 13, 1<sup>st</sup> Floor, New Bansilal Building, Raja Bahadur Mansion, 9-15, Home Modi Street, Fort,  
Mumbai- 400001



## CHETNA GUPTA & ASSOCIATES

*Practising Company Secretary*

25, Chinara Park, Destiny Tower, Flat No - 5B, Kolkata - 700157

Mobile : + 91 - 9829845.60, 9007211675

E-mail : cschetnagupta@gmail.com

To,  
The Board of Directors  
GRETEX INDUSTRIES LIMITED  
90, PHEARS LANE, 05<sup>TH</sup> FLOOR,  
KOLKATA-700012

**AUDIT REPORT ON SHARE CAPITAL RECONCILIATION FOR THE QUARTER ENDED 31<sup>ST</sup>  
DECEMBER, 2023**

Company Registration No. **L17296WB2009PLC136911**

Authorized Capital : **4,50,00,000/-**

We have examined all relevant books, Registers, Forms, Documents and papers of **GRETEX INDUSTRIES LIMITED**, maintained at their registered office at **90, Phears Lane, 05<sup>th</sup> Floor, Kolkata-700012** and the audit report given by the **BIGSHARE SERVICES PVT. LTD.** Who is appointed as the common agency for share registry of **GRETEX INDUSTRIES LIMITED**.

In our opinion and to the best of our knowledge and according to information and explanation given to us we do hereby submit our report for the quarter ending 31<sup>st</sup> December, 2023 as per Annexure-A

**For Chetna Gupta & Associates**

**CS Chetna Gupta**

**Practising Company Secretary**

**(F.C.S. No.: 9727/C.P. No.: 10067)**

**ICSI Unique Code No.: I2011WB837800**

**UDIN NO: F009727E003270721**

**PR No.: 3459/2023**


**ICSI Unique Code No.: S2013WB932200**

**Date: 20.01.2024**

**Place: Kolkata**



# RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1 For Quarter Ended	DECEMBER 31, 2023					
2 .ISIN	INE985P01012					
3 Face Value	Rs.10/-					
4 Name of the Company	GRETEX INDUSTRIES LIMITED					
5 Registered Office Address	80, PHEARS LANE, 5TH FLOOR, KOLKATA - 700 012, WEST BENGAL, INDIA					
6 Correspondence Address	80, PHEARS LANE, 5TH FLOOR, KOLKATA - 700 012, WEST BENGAL, INDIA					
7 Telephone & Fax Nos.	033 2236 0083 /9830025765					
8 Email address	arvind@gretexgroup.com					
9 Names of the Stock Exchanges where the	NATIONAL STOCK EXCHANGE LIMITED					
10 Issued Capital	Number of shares	% of Total Issued Cap.				
	42,11,600	100%				
11 Listed Capital (Exchange-wise)	Number of shares	% of Total Issued Cap.				
	42,11,600	100%				
12 Held in dematerialised form in CDSL	Number of shares	% of Total Issued Cap.				
	27,66,500	65.69%				
13 Held in dematerialised form in NSDL	Number of shares	% of Total Issued Cap.				
	14,45,100	34.31%				
14 Physical	Number of shares	% of Total Issued Cap.				
	NIL	NIL				
15 Total No. of shares (12+13+14)	42,11,600					
16 Reasons for difference if any, between (10&11)	NIL					
17 Certifying the details of changes in share capital during the period under consideration as per Table below						
Particulars**	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL
*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)						
18 Register of Members is updated (Yes / No ) If not, updated upto which date	YES					
19 Reference of previous quarter with regards to excess dematerialised shares, if any.	N.A.					
20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?	N.A.					
21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :						
Total No. of demat requests	No. of requests	No. of shares	Reasons for delay			
Confirmed after 21 Days	NIL	NIL	NIL			
Pending for more than 21 days	NIL	NIL	NIL			
22 Name, Telephone & Fax No. of the Compliance Officer of the Co.	<b>Ms. Neeti Dubey</b> (Company Secretary and Compliance Officer) Tel. No. : 033 2236 0083; Email id: neeti@gretexindustries.com					
23 Name, Address, Tel. & Fax No., of the Certifying CS	<b>Ms. Chetna Gupta</b> 114/1B, Cotton street, Kolkata-700001 Contact No.-982984536					
24 Appointment of common agency for share registry work	<b>Bigshare Services Private Limited</b> E-3 Ansa Industrial Estate, Sakhi Vihar Road, Sakinaka, Mumbai- 400072, Maharashtra, India Tel No.022 6263 8200;					
25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.): Nil						
Date: January 29, 2024 Place: Kolkata	Chetna Gupta & Associates Practicing Company Secretary CP No.: 10057  Chetna Gupta Proprietor M. No.: F9727					

Ref No. BSS/SE-AU  
Date: 08/01/2024

GRETEX INDUSTRIES LIMITED  
90 PHEARS LANE, KOLKATA,  
5TH FLOOR, 506, NANDA TOWER,  
WEST BENGAL  
KOLKATA PIN 700012

Dear Sir/Madam,

This is to certify that, the shareholding as on 31/12/2023 is as under in NSDL, CDSL and Physical mode.

Category	Shareholding as on 30/09/2023	Shareholding as on 31/12/2023
Shares in Demat mode with NSDL	1448100	1445100
Shares in Demat mode with CDSL	2763500	2766500
Shares in Physical mode		
<b>TOTAL</b>	<b>4211600</b>	<b>4211600</b>

Also, we hereby confirm the following:

- 1] The Register of Members is updated.
- 2] The dematerialization requests are confirmed within 15 days from the date of receipt of DRF and Share certificates.
- 3] The company has received in principal approval for listing from Stock Exchanges where the securities of the company are listed for **4211600** equity shares.

This is for your information.

Thanking You,

Yours faithfully,  
For Bigshare Services Pvt. Ltd.,

  
Prasad Madiwale  
Authorised Signatory

**CIN : U99999MH1994PTC076534**